

30.11.2023

Client register

Data controller

City of Kokkola, Human Resources

Person in charge and/or contact person in matters concerning the register

Human Resources manager, application manager, IT designer

Data content of the register

First and last name, address, telephone number, date of birth and other survey-specific information.

Purpose and legal basis for the processing of personal data

The system is used for various customer surveys and registrations in order to carry out the statutory task of the municipality. Youth services surveys are taken into account in their own descriptions.

Legal bases for the processing:

Article 6(1)(c) of the EU's General Data Protection Regulation: Processing is necessary for compliance with a legal obligation to which the controller is subject.

Article 6(1b) of the EU General Data Protection Regulation: Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

Article 6(1)(f) of the EU General Data Protection Regulation: The controller has a legitimate interest in relation to the data subject: for example, an employment relationship, customer service or intra-group transfer of personal data.

Personal data may be collected for other purposes, such as prize draws or registration for events. The collected data will only be used to organize the prize draw or competition in question.

Key legislation

1. EU General Data Protection Regulation (679/2016)
 - Data Protection Act (1050/2018)
 - Act on Information Management in Public Administration (906/2019)

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- Act on Electronic Services and Communication in the Public Sector (12/2003) 21 § (908/2019) Archiving

Regular sources of data

Information disclosed by the users of the survey service.

Recipients or groups of recipients

Data will not be disclosed.

Transfer of data outside the EU or EEA

Data will not be transferred outside the EU or EEA.

Storage period of data

All personal data will only be stored for the exclusive original purpose and only for as long as necessary. Personal data required for the prize draw or registration will only be stored for as long as, for example, the draw has been completed or when the registration period is over.

Principles of register protection

Computer stored data

The user interface is protected by a combination of username and password. Only those, who on behalf of their working duties are required to process data, have access to the system. The anonymity is protected separately for each survey.